



PGL Adventure Camps

Responsibilities

Definition of Responsibilities for Supervision of Visiting Groups

The Party Leader is in loco parentis at all times and has ultimate sanction to withdraw children at any time from any programme.

Party Leaders are responsible for deciding educational objectives. PGL will advise how it can help to meet these. Party Leaders are responsible for the on-going monitoring of students' progress against these objectives.

The Party Leader's authority is delegated to PGL Instructors during all activity sessions at PGL Campaspe Downs, and selected activity sessions at PGL Camp Rumbug. The PGL Instructors have the right to withdraw an activity for safety or operational reasons.

On some sessions that are PGL Instructor led, teachers are required to assist with supervision of the children. We would welcome the presence of a Party Leader, with each activity group.

To avoid any confusion, we seek to ensure a clear handover of responsibility for party members from Party Leader to our staff and vice versa.

PGL Group Leaders provide support to the Party Leader outside of session times, subject to Working Time Regulations. The Party Leaders escorting the group retain responsibility for their students' welfare and supervision.

The Party Leader and accompanying adults are responsible for ensuring that their group adheres to the Code of Conduct.

PGL covers first aid on all centres; any other medications required must be supplied and administered by the Party Leader.

The Party Leader is responsible for deciding whether a party member should be referred to a doctor or hospital, with the assistance of our first-aid qualified staff. In some cases we may be able to assist with transport arrangements, if not, we will arrange for a taxi. The cost of this will be passed on to the school or group.

The Party Leader is responsible for notifying parents of any Doctor, Dentist, Hospital visit, or other incident affecting a member of their group, if appropriate. He/she must therefore hold a list of contact numbers for next of kin or have 24 hr access to this information.



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Guide to Responsibilities

Below is a guide to the responsibilities allocated between PGL and your group while on centre. During your stay with PGL we ask that you comply with our responsibilities guide to ensure that your group is supervised and supported throughout their stay.

	Our responsibility with your support	Your responsibility with our support
Daytime activities	✓	(✓)*
Breaks & free-time		✓
Meal times		✓
Evening activities	✓	
Bedtime		✓
Night time		✓

*Please note that at PGL Camp Rumbug selected adventure activity sessions are delivered by teachers, with our support.