



# PGL Camp Rumbug

## A Guide for Party Leaders



# PGL Camp Rumbug

## Victoria

### Highlights

- Located in the majestic hills of South Gippsland, two hours from Melbourne's CBD
- Set amongst 200 acres of glorious and unique temperate rainforest
- Local attractions include Wilsons Promontory National Park, Waratah Bay beaches and Agnes River Falls (Victoria's longest continuous waterfall).

#### Location

90 Dollar Woorarra West Road, Foster North, VIC 3960

#### Capacity

325 in lodges, 60 in safari huts and platform tents.

#### Arrival and departure times

Unless otherwise arranged, first activities are scheduled for 2pm. Please arrive in time to become familiar with the site prior to activities. You are welcome to bring a packed lunch to eat in our grounds. Subject to availability, we may be able to provide lunch on arrival. Please discuss this with your Sales Consultant when booking.

Departure times are normally between 1 and 3pm, following lunch served in our dining room. If you need to depart earlier, packed lunches can be arranged. Please advise us prior to arrival.

On day of departure, please have personal items packed and rooms vacated by 9am. Secure storage spaces will be allocated.

#### Preview visits

We strongly recommend the Party Leader attends a site preview visit prior to travel.

#### Accessibility

PGL is committed to providing equal opportunity to all. Accessible rooms and spaces are available. Please discuss specific requirements with us prior to travel.







## Facilities

- Campfire circle
- Dining room
- Covered outdoor areas
- Leaders' lounge
- Recreation room

## Accommodation

**Students:** Rooms sleep 8-14 with en suites or bathrooms under the roofline

**Party Leaders:** En suite rooms sleep 2-3

All lodge accommodation is under one roof line to support effective supervision. Adult rooms are located close to and amongst young people's accommodation.

Accommodation will be allocated to groups during the weeks before travel on the basis of the party composition provided by you and any other groups on camp. A rooming plan will be provided once we know your final numbers and gender splits.

### Bedding

We provide a fitted sheet, but please bring your own bedding (doona/sleeping bag and pillow). Alternatively, bedding is available at a supplementary cost if you'd like to hire it from us, but we find that most groups prefer to bring their own. Towels are not provided.

Full bedding is supplied for teachers and Party Leaders.

### Wi-Fi access

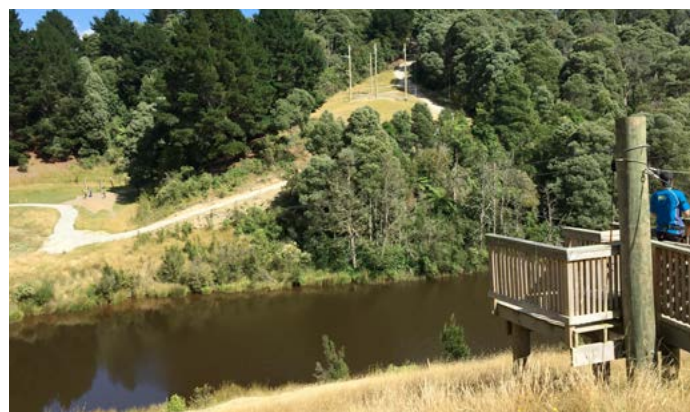
Wi-Fi is only available close to the main office for adults and Party Leaders.



*Plane tree lodge*



*Dining room*



*View across camp*





## Evening entertainment

Your PGL Group Leader (Groupie) will run evening entertainment activities for the whole group. Evening ents are fast-paced and designed to engage all participants. Some evening ents are listed below. Your Groupie will help you choose the right ent for your group during camp.

### Campfire

Around a traditional campfire setting the group learn new songs, games and take part in challenges. This allows participants to improve their communication and team building skills in a relaxed but safe and controlled environment. Available outside the fire restriction periods only.

### Capture the Flag

A large scale team game in which participants must try to capture their opponent's flag whilst defending their own from the opposing team.

### Splash!

A collection of relay-style team and individual games designed for active participation. Teams gain points in order to buy or win equipment to build a device that can protect a water balloon or "egg" when dropped from a height.

### Passport to the World

Passport to the World is an exciting run-around ent where participants must navigate their way to find flags scattered across centre. The flags are featured on plaques, which also contain a question to be answered. Resourced with a map, participants work together to find the flag plaques and answer the question on each. If the question is correctly answered, the group builds up points and is then sent on to the next destination.

### Quiz

In teams, participants have to answer Q&A style challenges. There's plenty of variety to keep guests motivated in order to maximise their participation and interaction.

### Robot Wars

Teams compete in challenges, to earn points which they swap for building materials. With the materials earned, participants will dress one team member as a robot. The robot will then compete against other robots in the arena. A fun and active session that allows guests to use their imagination, creativity and communication skills.







## Guide to activities

We'll create a programme for your group that reflects your requests and objectives. The number of sessions you receive will depend on the duration of your camp. Each session typically lasts for 90 minutes. For a 3 day, 2 night camp there will be a total of 8 activities – 2 on day 1, 4 on day 2 and 2 on day 3.

Our programmes aim to provide the same activities for your whole group on a suitable rotation.

A selection of activities will be delivered by trained, skilled PGL activity instructors, with some led by teachers. Please talk to your Reservations Consultant for full details of your program.

## Activities list

**abseiling** **aeroball** **archery** **bushcraft** **canoeing** **flying fox** **giant swing** **initiative exercises**  
**low ropes course** **mud run** **orienteering** **raft building** **team challenge** **tree climb** **trust exercises**

### Abseiling\*

Determination and courage are rewarded with an overwhelming sense of achievement for the student who manages to walk backwards over the edge of a climbing tower, under full supervision of a PGL instructor. In addition to learning a new skill, abseiling enables students to understand risks and how to control them.

### Aeroball

A cross between trampolining, basketball and volleyball - it's an exhilarating, high-energy sport. Four players learn the basics required - then spring into action! The aim is to get the ball in the opposing players net. As well as being lots of fun, students will develop team tactics and improve communication skills along the way.

### Archery\*

Our archery instructors teach basic archery skills - children need accuracy, control and a steady hand. Qualified instructors encourage children to develop their technique and show awareness of all safety measures.

### Bushcraft

Learn how to build a shelter in an on-site 'wilderness' environment and operate as a team. Basic navigational and meteorological skills are developed by the group during the design of their camp layout. Key responsibilities will be identified and shared by the team who work together to get the most from the 'wilderness' experience.







### Canoeing\*

Experience one of our most popular activities and take to the water in a canoe. Challenging and fun, students learn and develop paddling techniques, teamwork and communication skills using a combination of games and instruction both on land and afloat.

### Flying Fox\*

Travelling at high speed suspended and harnessed from an overhead cable isn't something forgotten easily! Determination, courage and exceeding limitations are qualities often observed.

### Giant Swing\*

The ultimate test of nerve and joint decision-making! Members of the group haul the Giant Swing 10 metres into the air with one person in the harness. When the student is ready, they pull the ripcord and swing towards the ground at high speed. The question is...how high will you go?

### Initiative Exercises

Working in small teams, this is a fantastic way for students to solve puzzles, make decisions and communicate with each other in order to accomplish a set task. Teamwork, planning and strategy are all skills required to meet the various challenges.

### Low Ropes Course\*

Less than a metre off the ground, this exercise lowers the degree of physical difficulty but promotes the role of teamwork and communication. Students must negotiate a series of obstacles and challenges which do not prove as easy or straightforward as they appear!

### Mud Run

A range of fun and exciting obstacles and challenges, some requiring team work or speed, others problem solving or agility.

### Orienteering

A basic on-site course introduces children to practical map-reading. Working in small groups, the development in map-reading skills is gained by locating control points within the boundary of our centre. Decision-making, symbol recognition and judgement of distance travelled are all required.

### Raft Building\*

Build it well or you are likely to get wet! Promoting teamwork, planning and communication skills, students work together to build a raft from different components that will float and that they can steer.

### Team Challenge

A range of challenges designed to promote team building and healthy competition.

### Tree Climb\*

Students will immerse themselves in the temperate rainforest environment of Camp Rumbug, climbing into the canopy of the tall Mountain Ash trees that grow there. Our instructors will help the group recognise and control risks, teaching the basic skills and techniques needed to climb high into the tree tops!

### Trust Exercises

Trust Exercises develop openness, understanding and mutual respect within the group and require strong communication skills and teamwork.

\* Activities led by PGL instructors.



### Free time activities

- Cricket
- Downball
- Soccer (indoor and outdoor)
- Volleyball (indoor and outdoor)



## Catering

PGL Menus are designed to be delicious, nourishing and appetising for all. Breakfast, lunch and dinner are served buffet style, meaning no ones leaves hungry.

Salad bars are provided at lunch and dinner.

We do our best to cater for special diets but please let us know about these in advance so we can discuss requirements.

Fresh fruit is supplied at breakfast and lunch and we encourage students to take a piece for snacking during sessions. Morning tea of biscuits and cake, and afternoon tea of sandwiches can also be provided at a supplement.

Self serve tea, coffee, hot chocolate and biscuits for supper are also available at a supplement.



## Sample menu (fully catered)

### Day 1

#### Afternoon

Arrive at camp. Bring packed lunch.

#### Dinner

Pasta with bolognaise, napoli or carbonara sauce  
Garlic bread  
Salad bar  
Seasonal fresh fruit  
Chocolate pudding

### Day 2

#### Breakfast

A choice of cereals  
White, wholemeal & multi-grain toast with preserves  
Baked beans  
Hash browns  
Seasonal fresh fruit

#### Lunch

Baked potato with a choice of fillings  
Salad bar  
Seasonal fresh fruit

#### Dinner

Chicken schnitzels with a choice of toppings  
Mashed potato  
Salad bar  
Seasonal fresh fruit  
Strawberry mousse

### Day 3

#### Breakfast

A choice of cereals  
White, wholemeal & multi-grain toast with preserves  
Baked beans  
Sausages  
Seasonal fresh fruit

#### Lunch

Wraps & baguettes with a choice of fillings  
Salad bar  
Seasonal fresh fruit

Depart camp after lunch





## What to expect while you are on site

### PGL Group Leaders ('Groupies')

Your PGL Groupie will be there to help from the moment you arrive. The Groupie will meet the bus on arrival, be there to help at meal times, run evening entertainment activities and help activity groups move around site.

### Welcome briefing

On arrival, your Groupie will provide an orientation induction to all Party Leaders. This covers such things as:

- Introduction to camp
- Rules and guidelines
- Meeting points and common rooms
- Fire evacuation procedures
- Daily routine
- Activities
- Meals
- Accommodation

## Individual needs

At PGL we are continually working to enable all guests to enjoy the many benefits of our courses. If a member of your group has additional requirements, we will be pleased to discuss them with you.

So we can make a fair assessment of service provision and identify appropriate resources in relation to access, programming, successful participation and health and safety, we need you to provide us with full details as soon as possible.

Ensuring we can cater for the additional needs of an individual requires advanced notification, assessment, agreement and planning. We are only able to take responsibility for arrangements that have been discussed and agreed with us in advance.

## Keeping you safe

### Managing risk

Safety is our highest priority at all our camps. All staff members are highly trained, and we regularly assess and improve our procedures and equipment.

Summary versions of risk assessments and our Code of Practice are available from our website:

**[www.pgladventurecamps.com.au](http://www.pgladventurecamps.com.au)**. Please contact us if you require more detail.

### Night security

There will always be access to a PGL member of staff during the night. You will be given a duty phone number in case of emergency overnight.







## Roles and responsibilities

The Party Leader is in loco parentis at all times and has ultimate sanction to withdraw children at any time from any program.

There should always be at least one adult from the visiting party available on camp outside sessions when young people are in residence.

Party Leaders are responsible for deciding educational objectives. PGL will advise how we can meet these. Party Leaders are responsible for the ongoing monitoring of guests' progress against these objectives.

The Party Leader's authority is delegated to PGL instructors during activity sessions. The PGL instructors have the right to withdraw an activity for safety or operational reasons.

We recommend that a supervising adult is present with each group during activities.

Evening activities & entertainment - PGL will lead evening entertainment, but the Party Leader is responsible for ensuring that at least one adult is present during all the evening entertainment/activity sessions to assist with supervision of the children.

To avoid any confusion, we seek to ensure a clear handover of responsibility for party members from Party Leaders to our staff and vice versa at appropriate points during the day.

The Party Leader is responsible for deciding whether a party member should be referred to a doctor or hospital, with the assistance of our qualified First Aid staff. We may not always be able to provide a vehicle or to assist in transport arrangements. Payment for transport arrangements is the responsibility of the Party Leader.

The Party Leader is responsible for notifying parents of any visit to a doctor, dentist, hospital visit, or other incident affecting a member of their group, if appropriate. He/she must therefore hold a list of contact numbers for next of kin or have 24 hour access to this information.

The Party Leaders and accompanying adults are responsible for ensuring their group adheres to the Code of Conduct.

PGL Group Leaders provide support to the Party Leader outside of session times. The Party Leaders escorting the group retain

responsibility for their group's welfare and supervision. All medications required must be supplied and administered by the Party Leader.

Party Leaders and supervising adults are the primary First Aid contacts, and remain responsible for administration of First Aid for their group. PGL staff will assist with First Aid as and when required.

## Code of Conduct

As part of our booking conditions, Party Leaders agree to maintain the discipline and supervision of their party. The following points further amplify our requirements and we would be grateful if you could ensure that your party members comply.

- We ask that party members show consideration for other parties they meet, as well as PGL staff, coach drivers and neighbouring residents.
- It is also important that they show respect for property - coaches, centre fabric and equipment, and all other property. Costs for intentional damage will normally be passed on to the party responsible.
- Party members should be aware of the curfew and restrict noise to a minimum during curfew hours.
- No smoking is permitted in the public areas of PGL camps or on coaches. It is strictly prohibited in all accommodation units and tents. Smoking is only allowed in designated areas.
- Party Leaders should not allow any underage possession or consumption of alcohol at PGL camps.
- Party members must not behave in an anti-social fashion, e.g. use offensive or insulting language, threatening behaviour or bullying.
- Theft or illegal activities will be reported to the police.
- Young people must not leave the camp unless accompanied by a supervising adult.
- Party members must follow the camping code of leaving no trace, treading lightly and protecting the native plants and animals.
- PGL reserves the right to send any party member(s) home for illegal activities, or consistent or gross misconduct. In such cases, the cost will be totally borne by the individual or party.



## CLOTHING

Clothes are likely to suffer wear and tear and also get dirty and/or wet therefore you should bring several changes of old clothes for doing activities.

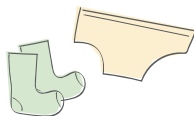
- ☐ **Tops & jackets**
  - ☐ T-shirts
  - ☐ Long sleeved shirt/T-shirts
  - ☐ Waterproof jacket
  - ☐ Fleece/jumpers
- ☐ **Trousers or leggings**  
but not jeans as they get heavy and cold when wet
- ☐ **Underwear & socks**
- ☐ 1 or 2 sets of **clothes for the evening**
- ☐ Suitable **nightwear**



*Your arms will need to be covered to do some activities.*



*Your socks will need to cover your ankles to do some activities.*



## FOOTWEAR

- ☐ **2 pairs of trainers**
  - 1 for activities
  - 1 old pair for watersports
- ☐ **1 pair of dry shoes**  
for evening activities



## OTHER ITEMS

- ☐ **2 towels**
  - 1 for showering
  - 1 old one for activities
- ☐ Plastic **drinks bottle**
- ☐ Small **rucksack/bag**
- ☐ Labelled **bin bag** for wet and dirty clothing
- ☐ **Sleeping bag or doona** and pillow (unless otherwise advised)
- ☐ **Washbag** including soap, shampoo, toothbrush and toothpaste (please do not bring aerosols)
- ☐ **Torch**



## TRAVELLING IN THE...



### ...SUMMER?

- ☐ Shorts
- ☐ Baseball hat/sun hat
- ☐ Sunscreen



### ...WINTER?

- ☐ Warm jacket
- ☐ Hat and gloves

## Lost property

We recommend you write a list of what you pack to check before you come home. If you do leave anything behind, please contact your Party Leader who will contact PGL. Postage will be charged for returning lost items.

## PLEASE DO NOT BRING

- ✗ Electrical devices
- ✗ Computer games
- ✗ Jewellery/valuables
- ✗ Aerosols

If you bring your **mobile phone**, please note, it is not covered by our insurance.

