



Normal Operating Procedure (inc. Risk Assessment) Ambush

This document should be read in conjunction with PGL's General Delivery NOP and the ACOP

Risk Profile

The following risks have been identified through PGL's risk assessment process:

- a. Extreme Weather
- b. Slips/trips/falls – wet and uneven ground
- c. Injury from participation/physical exertion
- d. Fatigue/exhaustion/dehydration
- e. Falls into open bodies of water and vegetation
- f. Collisions – guests with guest, guests with static object, guests with moving objects.
- g. Vegetation & Wildlife – foliage, guest specific allergies, stings & bites.

Implementation of the following operating procedures reduces the residual risk to a level as low as reasonably practicable given the intended purpose of the activity.

Control Measures

Deployment Requirements

Instructor Qualifications: Trained and Assessed in Evening Ents Wide Games

AIGL to Participant Ratio: 1:50

1. Equipment Requirements

Per Instructor:

- 1 x torch per adult leading a team (if required)
- 1 x Ambush Map (if required)
- 1 x set of cones

Per Guest:

- Medication (if required)
- Torch (if required)

Per Activity Base:

- The activity can take place all over site as long as there is no hazards or obstructions. A master copy of the course must be available with a search plan

2. Specific Clothing Requirements (Group Leader and Guests)

- Sturdy footwear
- Comfortable clothing appropriate for weather

3. Session Preparation

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- a. The instructor must be aware of any local hazards around the site and take all steps to minimise the danger to participants.
- b. Prior to delivery, agree with PL as to nature of activity, level of adult/child input, variations to be incorporated.
- c. Leaders and guests to be advised of meeting point and time and made aware of clothing and equipment requirements.
- d. Check the area which you have been allocated to ensure it is useable and appropriate for the delivery of Ambush.
- e. All equipment collected and checked to ensure it is appropriate for the group and activity being delivered.
- f. Other staff involved are briefed and given responsibilities.
- g. Physical and behavioural boundaries demonstrated, explained, reiterated and agreed.
- h. Any changes needed to be made, are to be passed through a member of the senior team.

4. Session Instruction

- a. A safe and suitable warm up session must be given.
- b. Guests are split into teams and the aims/objectives are explained.
- c. A safety briefing must be given that must include instructions on: the lost participant procedure, out of bound areas and other hazards.
- d. Rules of the activity to be explained to the group, including time limits, behavioural expectations and desired outcomes (how to get points).
- e. Points are to be awarded after each round of Ambush
- f. Suitable developments for the group can be added to the activity.
- g. Ensure that the area/room remains safe and suitable for use throughout with continuous dynamic risk assessments being completed.

5. Session Conclusion

- a. Cool-down, reduce level of activity and encourage quieter behaviour.
- b. A review of the session must take place, fitting the group's needs.
- c. Winning team highlighted and prizes given out if appropriate.
- d. Ensure guests are aware of what to do next.
- e. Ensure all areas that have been used are left clear, tidy and in a safe condition.
- f. Report and remove any broken, damaged or faulty equipment.
- g. Any relevant accidents/incidents/events must be recorded on the relevant report form or centre logbook

FOR CENTER USE ONLY:

The risk assessment procedure has been completed by:

DATE	PRINT NAME	SIGNATURE

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